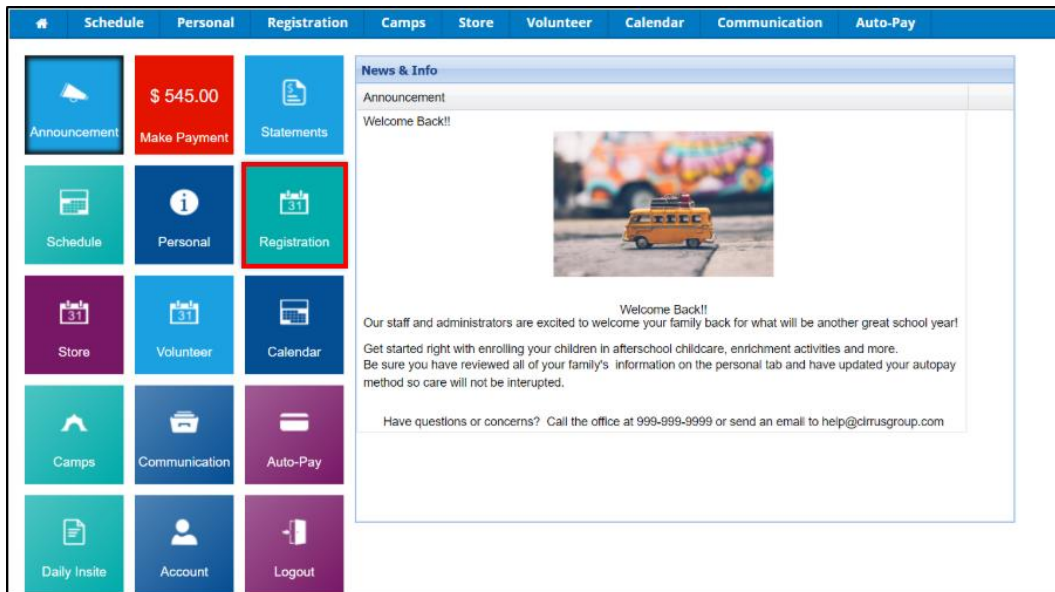


## How to register for new programs for existing parents:

The Registration screen is where parents can sign their students up for new programs.

1. Click the Registration tile from the home screen of the portal.



2. Locate the correct Category and select Click to View Offerings to view programs under that category.

### Before & After School Care

**Morning Only Care**

**Afternoon Only Care**

**Morning & Afternoon Care**

[Click to View Offerings](#)

### Drop In Care

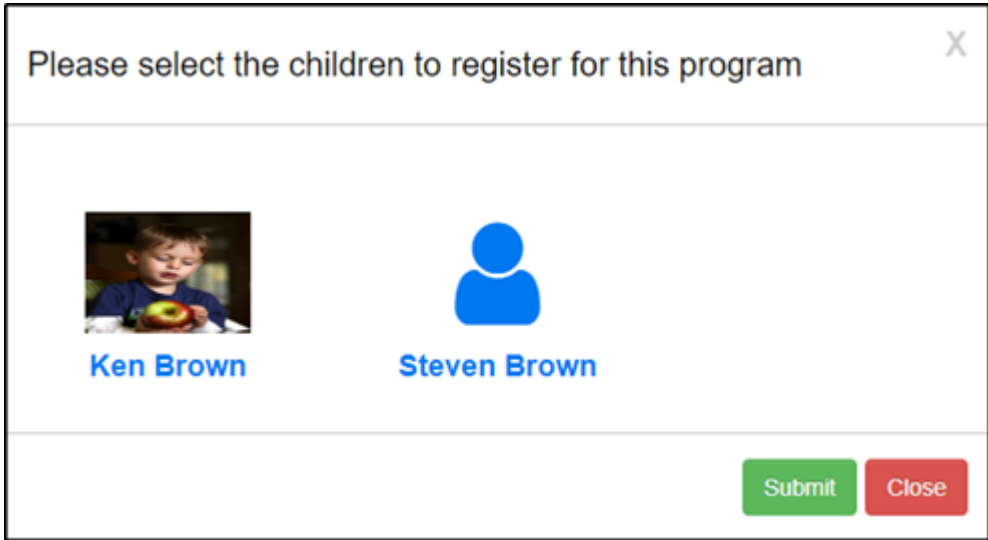
**Flexible schedules, choose up to 10 per month**

**Mornings and Afternoons**

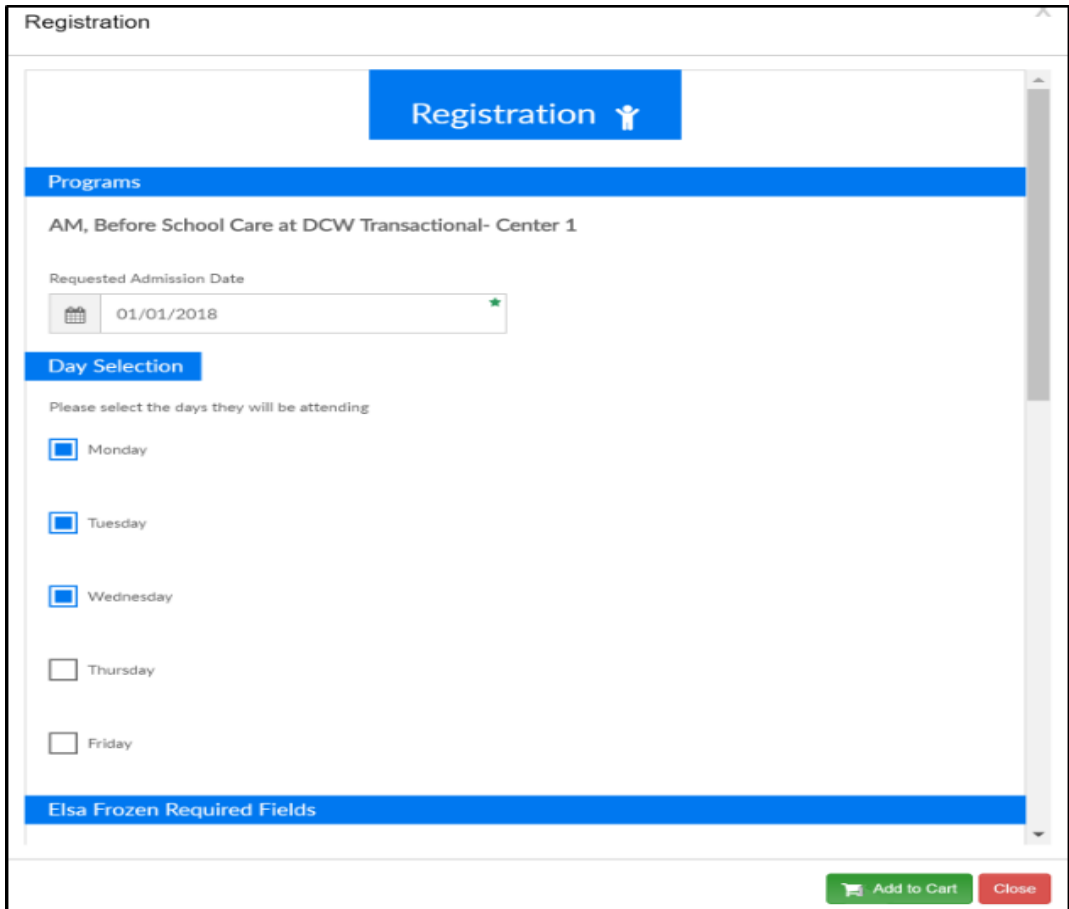
[Unlock to View Offerings](#)

3. Review the program details and click Enroll.

4. Select the student(s) to enroll and click Submit.



5. The registration form will display, complete the required fields, and click Add to Cart.



5. Once Add to Cart has been selected, the parent will be directed to the Cart/Payment Screen.